



Monkshouse Primary School

Pennygate Spalding Lincs PE11 1LG
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5 September 2017

Dear Parents,

As part of this term's topic called 'Towers, Tunnels and Turrets', we will be taking all of the Year 2 children on a visit to Lincoln Castle. The day will be very exciting with a castle tour, knight training/ replica armour and a banquet and shield-making activity.

The visit will take place on for Friday 15th September. The coach will leave school at 8.30am and return to school at 4pm.

Please make sure your child is at school at 8.20am as the coach will need to leave at 8.30am and we will, unfortunately, be unable to wait for latecomers. All children will need a packed lunch and drink and will need to wear school uniform for this trip.

If your child usually has a school dinner, please do not book a school dinner for this day.

We sent out a letter before the end of last term to inform you that we would need to ask you for a voluntary contribution of £16 to cover the cost of the activities at the castle and to pay for the coach which you agreed to. **Please make sure your payment reaches us by Thursday 14th September.**

We would prefer your payment to be made direct to our school bank:

Sort Code: 40-43-01

Account number: 71220586

Account Name: Monkshouse Primary School School Fund

Bank: HSBC, 8 Market Place, Spalding, Lincs. PE11 1SN

When making the payment please make sure that your child's name is used as the reference. If this is not done, we will not be able to credit your child with the payment.

If this is not possible, then please send your money, in a named envelope, into school.

Once you have made the payment, direct to the bank, please send our reply slip to school (so we can match up the payment) or send an e-mail to let the school know that you have made a payment, the value and what it is for.

Yours sincerely,

The Year 2 team

Year 2 Trip to Lincoln Castle – Friday 15th September

I give my permission for my child to visit Lincoln Castle on Friday 15th September.

Name of child:..... Class Teacher:.....

I have paid £16 into the school bank account

I have enclosed £16 for the trip

I am unable to pay for the trip and wish to make an appointment to see Mrs Goodsell

Signed..... (Parent / Carer)

