

Who do I speak to if I have concerns about my child?

Class teacher

If you have any concerns regarding your child, the first person to speak to at school will always be the class teacher. They see your child every day at school and know your child well. If further advice or support is needed they will speak to the SENCo and a meeting will be arranged for you to discuss your concerns with her.

SENCo

The SENCo at Monkshouse School is Mrs Amanda Stewart.

She carries out her SENCo role within school on a Wednesday and a Thursday.

She makes sure that any child with Special Educational Needs within school receives the appropriate support and resources. This may involve supporting staff, providing the correct equipment or help for individual children, formal or informal assessments with your child or setting up a meeting with all adults involved with your child and yourself to discuss specific issues or to look into any concerns.

She also provides support to all parents who may need advice, referral through to different agencies or simply a listening ear. She leads multi-agency meetings in school to make sure that all your child's needs are being met and works closely with many different outside agencies who may come into school to work with your child or offer advice.

If you would like to speak to Mrs Stewart about any concerns then please come into school and speak to a member of our office staff or ring the school office to arrange an appointment.

SEND Governor

The SEND Governor is **Mrs Rita Garrington**. She works as a teaching assistant in both Key Stage 1 and Key Stage 2. She can also be contacted through the school office.

Early Help Assessment (EHA)

Some families can experience difficulties at home with their children that, while not educational, may have a detrimental effect on the child's learning and behaviour within school and at home. The SENCo is able to advise you about support available both at school and with outside agencies. If a family decides to seek help through these agencies, the SENCo will need to complete an 'Early Help Assessment' form with the family to identify and request the support needed.