

## **Spalding Monkshouse Primary School**

The governing body has a range of duties and powers and a general responsibility for the conduct of the school with a view to promoting high standards of educational achievement.

**The school's governing body comprises of 15 governors:**

1. **5 Parent Governors** - elected by other parents at the school.
2. **3 Staff Governors** - the Headteacher, plus one member of the teaching staff and one member of the support staff elected by their colleagues.
3. **3 Local Authority Governors** - appointed by the County Council.
4. **4 Community Governors** - invited by other governors to represent the wider community.

Governors are appointed for a four year term. The Chair and Vice-Chair are appointed annually.

All governors participate in a voluntary capacity and do not receive any remuneration for their work as school governors.

### **The Role of the Governor**

- Support and challenge (critical friend)
- Raising standards through effective target setting
- Ensuring the curriculum promotes SMSC development
- Managing the budget by providing the Headteacher with guidance - setting priorities, Pupil Premium and budget monitoring.
- Staffing issues - appointments, salaries, capability, structure, performance management.
- Deciding the school's policies on issues including admissions, school day etc.
- Making sure all pupils have equal opportunities within school and providing for pupils with SEND.
- Ensuring high standards of maintenance on the premises.
- Dealing with complaints
- Overseeing Health and Safety
- Pupil Discipline
- Input and management of School Development Plan and School Evaluation Form
- Managing Attendance

### **Meetings and Structure**

The full governing body usually meets once per term. The minutes of these meetings are available in school once they have been agreed as correct by the committee.

Most governors also sit on sub-committee dealing with:

- Finance
- Premises
- Curriculum
- Standards
- Headteacher performance
- Pupil Discipline
- Staff Discipline
- Complaints
- Appeals

These committees also meet regularly and report on their work to the full governing body meeting. Each committee has its own Terms of Reference.

Individual governors also take on specific responsibilities e.g. linked to a subject area such as literacy or numeracy, or a focus area such as special educational needs (SEND) or child protection.

The Chair and Clerk of the Governing Body can be contacted at:

Monkshouse Primary School  
Pennygate  
Spalding  
Lincs  
PE11 1LG

To raise any question or comments to the governors, please email [pat.smith@monkshouse.lincs.sch.uk](mailto:pat.smith@monkshouse.lincs.sch.uk)